

Reference Number: FOI202425/072
From: Commercial
Date: 14 May 2024
Subject: Current Multi-Functional Devices and printing/scanning services contract(s)

I would like to make a request for the following information relating to the authority's current Multi-Functional Devices and printing/scanning services contract(s)

Q1 What services are included in the contract(s)? (e.g., printing, scanning, copying)

A1 [Printing, scanning, and copying.](#)

Q2 Which supplier is delivering them? (If in-house, please confirm, if multiple providers please identify them)

A2 [Konica Minolta](#)

Q3 If the supplier is not the manufacturer, who is the manufacturer of the devices?

A3 [Not applicable, as per A2.](#)

Q4 What is the annual volumetric data (split by Annual Mono and Annual Colour)?

A4 [2022/2023- 3.3M Total volume, 80% Mono, 20% Colour split.
2023/2024- Information not held- volume figure not yet known. With year end activities this is not currently available.](#)

[The data provided above is for the volume of printing only, as the Trust does not have a print room or perform reprographics.](#)

Q5 What is the total number of devices supplied (split by Desktop Printer and Multi-Functional Device)?

A5 [Desktop Printers x 2
Multi-Functional Devices x 38
Printers x 43](#)

Q6 What Print Management Software solution do you use?

A6 [SafeQ](#)

Q7 How many Mono MFDs and Colour MFDs do you have?

A7 [A4 Devices: x 39
A3 Devices: x 35
Wide Format Device: x 1](#)

Q8 How many mono printers and colour printers do you have?

A8 As per A7

Q9 Do you have a Print Room and if so, how many devices are there?

A9 No

Q10 When does the contract expire and does it have any extensions?

A10 Start date: 01/07/2023
End date: 01/08/2028

Q11 Were any framework agreements used to procure the goods/services? If so, which ones?

A11 Yes, CCS

Q12 Which department is managing the contract?

A12 Digital

Q13 Who/which department is the decision-maker for any new procurement exercise?

A13 Leanne Fearnehough