

**Reference Number:** FOI202425/038  
**From:** Private Individual  
**Date:** 18 April 2024  
**Subject:** Spend on Office Supplies and Contract Information

Q1 Spend on Office supplies and associated products for:

- a) 1st April 2022-31st March 2023
- b) 1st April 2023- 31st March 2024

A1 a) £106,118.42.  
b) £90,904.46.

Q2 Start date & duration of Contract

A2 Information not held- no contract is in place.

Q3 Is there an extension clause in the contract and, if so, the duration of the extension

A3 Not applicable, as per A2.

Q4 Has a decision been made yet on whether the contract is to be either extended or renewed?

A4 Not applicable, as per A2.

Q5 Who is the senior officer (outside of procurement) responsible for the contract?

A5 Not applicable, as per A2.

Q6 Name of Incumbent Supplier?

A6 Not applicable, as per A2.

Q7 How long have you traded with them?

A7 Not applicable, as per A2.

Q8 If you publish your register of contracts and purchasing, can you please provide a website link

A8 Not applicable, the Trust's contract register is not published.

Q9 Can you confirm if you have a contract in place for Tail End Spend?

A9 No.