

Reference Number: FOI202324/577
From: Other
Date: 20 March 2024
Subject: Cashiers/ general office information

Q1 Do you have a cashiers/General Office in your trust?

A1 Yes

Q2 If yes, how many sites do you have? Do you have Cashier/General office based on each site?

A2 One site

Q3 How many days of the week do you have the Cashiers/General Office open

A3 Five days a week, Monday to Friday

Q4 What service do you provide in Cashiers/General Office?

A4 Cash Collection/Banking
Cash Receipting
Petty Cash Reimbursement
Safeguarding of Patient Valuables and Money
Patient Monies Collection and Distribution
Patient Travel