

Reference Number: FOI202324/435
From: Commercial
Date: 02 January 2024
Subject: Accounts Payable invoices, errors and compliance query

Q1 Does the authority share accounts payable or procurement functions with another authority or shared service function? If yes, who?

A1 No

Q2 Which ERP system is used by the authority (e.g. Oracle, SAP, Advanced, Civica)?

A2 Oracle

Q3 Please state the total number and value of supplier transactions (invoices and credit notes) processed by Accounts Payable in the last financial year?

A3 30,723 Invoice & Credit notes, with a total value of £156,985,940.

Q4 Does the authority utilise any 3rd party software to identify or protect against supplier payment errors (including duplicate, erroneous payments or potential fraud) before payment is made?

A4 No 3rd party software, however, processes are in place to identify duplicate, erroneous payments or potential fraud.

Q5 If yes, please state the name of the software, the engagement date, the current contract end date and the annual value of the contract awarded to the external organisation (or total value and contract length)

A5 Not applicable as per A4.

Q6 Does the authority utilise any 3rd party or 3rd party software to identify historical payment errors (including duplicate, erroneous payments or potential fraud)?

A6 Yes

Q7 If yes, please state the name of the software or partner, the engagement date and the current contract end date and frequency of engagement (if not continuous.) Please also provide the contract value or terms of engagement (if not a fixed fee)

A7 MIAA National Fraud Initiative.

Q8 Please provide the value of monies recovered by the software or partner for the most recent financial year

A8 £58,903

Q9 Does the authority utilise any 3rd party or 3rd party software to reconcile supplier statements and identify overpayments or unclaimed credits on a regular basis?

A9 No, this is done in house and via internal audit.

Q10 If yes, please provide the name of the provider/software and a brief description of frequency/level of support.

A10 Not applicable as per A9.

Q11 Please provide the current contract end date and the annual value of the contract awarded to the external organisation (or total value and contract length)

A11 Not applicable as per A9.

Q12 Does the authority make any checks, either directly or via any 3rd party or 3rd party software to identify sanctioned suppliers, both directly and indirectly owned, within the supplier master file?

A12 Yes

Q13 If yes, please provide the name of the provider/software and confirm the frequency of checking

A13 MIAA share information on attempted fraud at other Trusts. We receive multiple fraud alerts each month, which are circulated to Finance, Procurement and IT colleagues. We then check if we have any dealings with the company in question on our systems and block fraudulent e-mail addresses etc.