

Reference Number: FOI202324/281
From: Private Individual
Date: 18 September 2023
Subject: E-mail Usage Sent and Received

Over the one-year period from 1st September 2022 until 31st August 2023 please provide the following details from the primary IT system for Trust e-mail for the following groups:

- 1) Consultants – please break down results by clinical specialty.
- 2) Managers – please include Operational Service Managers and Deputy Operational Service Managers in this category, along with any equivalent roles/grades in your organisation.

Please provide the data by return email in the form of an anonymised electronic spreadsheet. If there are a small number of individuals (e.g. <5) in any specific group (e.g. one clinical specialty), please only provide summary data for that group to avoid any risk of de-anonymisation.

For avoidance of doubt, we are interested in summary data on organisational e-mail utilisation only and are not seeking any personal or sensitive information about staff (such as details of the content of emails or individual email statistics).

Q1 For each group (i.e. for each clinical specialty, and for Managers), please provide the following aggregated data items:

- a. Total number of individuals in the group
- b. Male/Female proportion within the group
- c. Total number of e-mails received
- d. Total number of e-mails sent
- e. Total number of internal vs external e-mails received
- f. Total number of internal vs external e-mails sent
- g. Mean number of e-mails received in that specialty/group [i.e. by any individual]
- h. Mean number of e-mails sent in that specialty/group
- i. Standard deviation of e-mails received in that specialty/group
- j. Standard deviation of e-mails sent in that specialty/group
- k. Median number of e-mails received in that specialty/group
- l. Median number of e-mails sent in that specialty/group
- m. Maximum number of e-mails received by any individual in that specialty/group
- n. Maximum number of e-mails sent by any individual in that specialty/group
- o. Minimum number of e-mails received by any individual in that specialty/group
- p. Minimum number of e-mails sent by any individual in that specialty/group

A1 a. Consultants

Speciality	Number
Anaesthetics	20
Radiology	10
Cardiology	39
Respiratory	8

Surgery	18
Thoracic Surgery	4

*Senior Managers Total = 70

b. Consultants by Male/Female

Male = 77

Female = 22

*Senior Managers by Male/Female

Male = 21

Female = 49

Please note, *for senior Managers we have included “Staff group = Admin and Clerical” and “Pay Band between Band 8a and Band 9”:

c-p: Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data.