

Reference Number: FOI2021/530
From: Private Individual
Date: 31 March 2022
Subject: Printers and contracts

Please could you provide the following information with regards to your current printing expenditure:

- Q1 Companies contracted to provide the following:
- a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

- A1 a. Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

This information is available on our website, it can be found in our 2021 Disclosure Log, please see FOI Request Ref: 479:

<http://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-information/disclosure-logs/>

Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

- b. Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

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Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

- c. Information not held – we do not have a print room or perform reprographics

- Q2 Manufacturers of equipment used for the following (if different to Q1)
- a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

- A2 Please refer to A1 above

- Q3 Length of contract/s and end dates? (Please advise of any extensions available)
- a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

A3 a-b. 5yrs contract end. End date 26/06/2023
c. Information not held – we do not have a print room or perform reprographics

Q4 Number of devices?
a. Photocopiers/MFDs
b. Printers
c. Print room / reprographics

A4 a. Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

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c. Information not held – we do not have a print room or perform reprographics

Q5 Annual print/copy volume?
a. Photocopiers/MFDs
b. Printers
c. Print room / reprographics

A5 a-b. 1,713,889
c. Information not held – we do not have a print room or perform reprographics

Q6 Annual spend?
a. Photocopiers/MFDs
b. Printers
c. Print room / reprographics

A6 a-b. 21/22 = £49, 868
c. Information not held – we do not have a print room or perform reprographics

Q7 Details on how these were procured. i.e. By Framework
a. Procurement method
b. . If Framework, please state which framework was utilised

- A7 a. Procured via a Framework
 b. Commercial Services Framework Reference: RM3781
- Q8 Do you have any print management software e.g. PaperCut, Equitrac? If so, which software?
- A8 Yes, we use Ysoft
- Q9 Who is the person(s) within your organization responsible for the MFDs, Printers, and Print room/ reprographics? Please provide their title and their contact details.
- A9 This would fall under the remit of our Head of IT, Andy Carter –
Andrew.Carter@lhch.nhs.uk