Reference Number:	FOI202223/464
From:	Private Individual
Date:	23 February 2023
Subject:	Software for recording of Record of Processing Activity (ROPA)

Q1 Does your organisation use any applications or software to record Record of Processing Activity (ROPA)?

If so, please state the product name(s) and version numbers(s) (if known)

A1 No specific software used - records maintained using Microsoft Excel.
Version of Excel is Office online or 2016 if full client is needed.

Q2 Does your organisation use any applications or software to support preparation for, or maintenance of ISO 27001 and/or ISO 27701 compliance?
If so, please state the product name(s) and version numbers(s) (if known)

A2 Information not held – no applications or software used

Q3 Does your organisation use any applications or software associated with data breach management?
If so, please state the product name(s) and version numbers(s) (if known)

A3 No specific software, data breaches are recorded and managed as incidents using Datix System. Externally reportable data breaches would be reported to the Information Commissioner's Office via the NHS Data Security and Protection Toolkit.

Q4 Does your organisation use any applications or software for Policy Management?
If so, please state the product name(s) and version numbers(s) (if known)

A4 No specific software, records maintained using Microsoft Excel

Q5 Does your organisation use any applications or software associated with handling FOI requests?
If so, please state the product name(s) and version numbers(s) (if known)

A5 No specific software, records maintained using Microsoft Excel

Q6 Does your organisation have any plans to explore the market regarding data privacy compliance tools? If so, please describe.

A6 Information not held – no plans

Q7 Who is responsible for procuring ICT applications that support your organisation's Information Governance teams? A job-title & directorate will be sufficient

A7   Head of Information Governance and iDigital.