

Reference Number: FOI2021/408
From: Private Individual
Date: 09 December 2021
Subject: Current Intranet solution, Office 365 suite and Digital Workplace Strategy

Q1 How many people are employed by your organisation, including full time and part time?

A1 [Headcount \(substantive staff\): 1863](#)
[FTE \(substantive staff\): 1711.36](#)

[Please note, these figures are at 10/12/2021](#)

Q2 What is your current intranet solution? (Sharepoint, Wordpress, Interact, Invotra, Oak etc)

A2 [Umbraco](#)

Q3 How long have you been using this intranet solution?

A3 [6 years](#)

Q4 When is your intranet contract up for renewal?

A4 [Information not held – there is no contract](#)

Q5 What is your annual intranet budget?

A5 [Information not held – we do not have an intranet budget](#)

Q6 What is your procurement process? Please can you include any portals used to list tenders and/or any suppliers used to procure.

A6 [The Trust requests tenders and quotes based on thresholds for the value of spend for each particular service or goods requirement. The Trust uses the Proactis Contract portal to administer opportunities for tenders and quotes.](#)

Q7 Do you share intranet/IT services with other organisations, if so who?

A7 [Yes, we share IT services with Alder Hey Children's Hospital](#)

Q8 Which team and/or individual(s) are responsible for managing your intranet internally?

A8 [The Communications Team](#)

Q9 Are you using the Office 365 suite? If so, which applications from the suite are in use?

A9 [Yes, we are using the E3 suite](#)

Q10 Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?

A10 The Communications Team

Q11 Is your Active Directory hosted on-premise, or in the cloud?

A11 On-premise

Q12 Could you provide us with a link to your Digital Workplace Strategy?

A12 Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

This information is available on our website, it can be found in our 2021 Disclosure Log, please see FOI Request Ref: 384:

<http://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-information/disclosure-logs/>

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