

Reference Number: FOI2021/358
From: Other
Date: 22 October 2021
Subject: Chemotherapy Unit Staffing

Q1 Does your trust host one or more day patient chemotherapy unit (s)?

If No, please return the questionnaire at this stage – no further questions need to be answered.

If Yes, how many day patient chemotherapy units does your trust host, and on how many sites?

- i. Number of day patient chemotherapy units
- ii. Number of different hospital sites within the trust that provide day patient chemotherapy

A1 No

Q2 For each chemotherapy unit please indicate the following:

- A. Is it a static or mobile unit?
- B. How many treatment chairs are there in the unit?
- C. What are the opening hours of the unit for patients
- D. How many registered nurses are rostered to be on duty each day? (*insert target number of staff per shift- fill in as appropriate for unit's shift pattern*)
- E. How many Clinical Support Workers are rostered to be on duty each day? (*insert target number of staff- fill in as appropriate for unit's shift pattern*)
- F. How many **patients** have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021?

Question	Response (<i>Insert Unit Name Here</i>)																											
a) Is it a static or mobile unit? (<i>delete as appropriate</i>)	Mobile / Static																											
b) How many treatment chairs are there in the unit? (<i>insert number</i>)	_____ chairs																											
c) What are the opening hours of the unit for patients (<i>insert NA if not applicable</i>)?	<table border="1"> <thead> <tr> <th>Day of week</th><th>Opening time</th><th>Closing time</th></tr> </thead> <tbody> <tr><td>Mon</td><td></td><td></td></tr> <tr><td>Tue</td><td></td><td></td></tr> <tr><td>Wed</td><td></td><td></td></tr> <tr><td>Thur</td><td></td><td></td></tr> <tr><td>Fri</td><td></td><td></td></tr> <tr><td>Sat</td><td></td><td></td></tr> <tr><td>Sun</td><td></td><td></td></tr> <tr> <td>Comments about</td><td colspan="2"></td></tr> </tbody> </table>	Day of week	Opening time	Closing time	Mon			Tue			Wed			Thur			Fri			Sat			Sun			Comments about		
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	variabilities (e.g. bank holidays)			
d) How many registered nurses are rostered to be on duty each day? <i>(insert target number of staff per shift- fill in as appropriate for unit's shift pattern)</i>	Day of week	AM	PM	Other shift_____
	Mon			
	Tue			
	Wed			
	Thur			
	Fri			
	Sat			
	Mon			
	Comments about variabilities (e.g. bank holidays) or shifts			
e) How many Clinical Support Workers are rostered to be on duty each day? <i>(insert target number of staff- fill in as appropriate for unit's shift pattern)</i>	Day of week	AM	PM	Other shift_____
	Mon			
	Tue			
	Wed			
	Thur			
	Fri			
	Sat			
	Mon			
	Comments about variabilities (e.g. bank holidays) or shifts			
f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021?				

A2 Information not held – as per A1 above

Q3 For each chemotherapy unit, how many Whole Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles *(please exclude any vacant positions from the number of WTE but include the number in vacancies column)?*

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5		
	6		
	7		
	8a – 8d		
	Nurse consultant		
	Other		

Registered nursing associate	4		
Clinical support staff	2		
	3		
	4		
	Other		

A3 Information not held – as per A1 above