

**Reference Number:** FOI202223/347  
**From:** Private Individual  
**Date:** 19 December 2022  
**Subject:** Numbers of Freedom of Information and Environmental Information Regulation requests and staffing numbers

**Q1** How many Freedom of Information Act 2000 (FOI) requests did you receive and what was the % compliance in line with the requirements of Information Commissioners Office (ICO) 90% target threshold during  
a. 2020/21,  
b. 21/22 and  
c. to date 22/23?

**A1** a. 357 received, 92% compliance  
b. 426 received, 91% compliance  
c. As at end Nov-22 - 323 received, 88% compliance

**Q2** How many Environmental Information Regulations 2004 (EIR) requests did you receive during  
a. 2020/21,  
b. 21/22 and  
c. to date 22/23?

**A2** a. 4 received, 100% compliance  
b. 5 received, 100% compliance  
c. As at end Nov-22 - 1 received, 100% compliance

**Q3** How many requests for Internal Reviews and/ or (ICO) Decision Notices did you receive for the same time period?

**A3** a. 2020/21 – 2 internal reviews received, zero ICO Decision Notices  
b. 2021/22 - 5 internal reviews received, zero ICO Decision Notices  
c. To date 2022/23 - 0 internal reviews received, zero ICO Decision Notices

**Q4** Which Executive Director has lead responsibility for the FOI/EIR function? (Please provide Name & Job Title)

**A4** Kate Warriner, Chief Digital & Information Officer (CDIO)

**Q5** Which department is responsible for the FOI/EIR function?

**A5** Digital Systems

**Q6** How many staff members are responsible for delivering the FOI/EIR service at your Trust? (Please provide job title and WTE)

**A6** FOI/EIR is not a standalone service, requests are process by the Information Governance Team (IG Team) and form only part of the Team's work. The IG Team currently employs

five full time staff:  
1 x IG Manger (1 WTE)  
1 x IG Officer (1 WTE)  
3 x IG Coordinator (3 WTE)

Q7 Do you publish a copy of your responses on a Disclosure Log? If this is already accessible please can you provide the link.

A7 Yes, <https://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-information/disclosure-logs/>