

**Reference Number:** FOI2021/309  
**From:** Commercial  
**Date:** 07 September 2021  
**Subject:** Facilities Management and Cleaning staff and salaries

- Q1 How many facilities management staff (both contracted and agency) has your trust had each year for the last 5 years?
- Hard Facilities Management Staff; plumbing, wiring, elevators, and heating and cooling.
  - Soft Facilities Management Staff; cleaning, lease accounting, catering, security, and groundskeeping. Please prioritise cleaning.

A1 Please see attached document: FOI309 Response

Please note, this information is based on staff recorded as working in 'Domestics' department for Staff Groups 'Estates and Ancillary' at 30/09 for the last 5 years. Only includes staff who are paid by LHCH ESR. Administrative and Clerical staff groups excluded. This also excludes 'Estates and Ancillary' staff who are Porters, Switchboard and Housekeepers

Information not held – There has been no use of agency in staff in these areas within the requested time period.

- Q2 How many cleaning staff (both contracted and agency) has your trust had each year for the last 5 years?
- Hard Facilities Management Staff; plumbing, wiring, elevators, and heating and cooling.
  - Soft Facilities Management Staff; cleaning, lease accounting, catering, security, and groundskeeping. Please prioritise cleaning.

A2 Please see attached document: FOI309 Response

Please note, this information is based on staff recorded as working in 'Domestics' department for Staff Groups 'Estates and Ancillary' at 30/09 for the last 5 years. Only includes staff who are paid by LHCH ESR. Administrative and Clerical staff groups excluded.

Information not held – There has been no use of agency in staff in these areas within the requested time period.

- Q3 How much has been spent on facilities management salaries (both contracted and agency) by your trust, each year for the last 5 years?
- Hard Facilities Management Staff; plumbing, wiring, elevators, and heating and cooling.
  - Soft Facilities Management Staff; cleaning, lease accounting, catering, security, and groundskeeping. Please prioritise cleaning.

A3

	16/17	17/18	18/19	19/20	20/21
Security	£126,829	£149,444	£152,485	£155,364	£172,729

Information not held - Catering salaries are part of our service contract with our Catering supplier and as such not paid by the Trust.

Groundskeeping is managed by the Liverpool University Hospitals NHS Foundation Trust.

The remaining specified roles i.e. plumbing, wiring, elevators, and heating and cooling, lease accounting would be undertaken by the Estates Team and not recorded as salaries specific to each trade.

Q4 How much has been spent on cleaning salaries (both contracted and agency) by your trust, each year for the last 5 years?

A4

	16/17	17/18	18/19	19/20	20/21
Cleaning	£1,183,522	£1,116,201	£1,177,168	£1,191,954	£1,265,015

Q5 How many pieces of software do you use to run your facility? Please name the software (if possible).

A5 We only use one piece of software called Perfect Ward and this is for Cleanliness audits.

Q6 How much has been spent on new technology investments for facilities management each year, for the last 5 years?

A6

	16/17	17/18	18/19	19/20	20/21
Perfect Ward Estates System	£7560	£7560	£7560	£7560	£7560

Q7 How much is spent on paper and ink each year, for the last 5 years?

A7 Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data. We don't hold data specifically on spend for paper or ink as they are listed in the generic subjective of 'stationery'.

Q8 How many new pieces of software have you implemented in the last 5 years?

A8 One – Perfect Ward as stated above.

**1. How many facilities management staff (both contracted and agency) has your trust had each year for the last 5 years?**

**(a) Estates Department:**

Information below is based on staff recorded as working in 'Estates' department for Staff Groups 'Estates and Ancillary' at 30/09 for the last 5 years. **Only includes staff who are paid by LHCH ESR.**

Staff Group / Position Title	30/09/2017	30/09/2018	30/09/2019	30/09/2020	30/09/2021
Estates and Ancillary	8	8	10	15	13

**(b) Security Department:**

Information below is based on staff recorded as working in 'Security' department for Staff Groups 'Estates and Ancillary' at 30/09 for the last 5 years. **Only includes staff who are paid by LHCH ESR.**

Department/Staff Group	30/09/2017	30/09/2018	30/09/2019	30/09/2020	30/09/2021
410 L5 Security Services (680350)	4.68	4.68	4.68	4.68	6
Estates and Ancillary	4.68	4.68	4.68	4.68	6

**2. How many cleaning staff (both contracted and agency) has your trust had each year for the last 5 years?**

Information below is based on staff recorded as working in 'Domestics' department for Staff Groups 'Estates and Ancillary' at 30/09 for the last 5 years. **Only includes staff who are paid by LHCH ESR.**

**a. Domestics Department:**

Department/Staff Group	30/09/2017	30/09/2018	30/09/2019	30/09/2020	30/09/2021
410 L5 Domestics (680400)	42.17	42.87	42.75	43.16	42.44
Estates and Ancillary	42.17	42.87	42.75	43.16	42.44