

Reference Number: FOI/2020/259
From: Press/Media
Date: 18 September 2020
Subject: Denied Annual Leave Requests

- Q1 The number of annual leave requests made by staff denied between 1 May and 31 August 2020.
- Q2 The number of annual leave requests denied between 1 May and 31 August 2019.
- Q3 Role of staff member whose annual leave request was denied, e.g. nurse, Agenda for Change band 5 or above.
- A1-3 In answer to all your above questions the requested information is not held – the system we use will only identify if the annual leave request has been cancelled. It will not identify if the annual leave request has been denied by the manager.

There are several reasons an Annual Leave request may have been cancelled. Some reasons are listed below but there may be more:

- Annual Leave could have been denied by the Manager.
- Annual Leave could have been cancelled by the member of staff.
- Annual Leave could have been cancelled due to an overlapping sickness / other leave / Maternity episode.