

Reference Number: FOI2021/169
From: Private Individual
Date: 13 May 2021
Subject: Car leasing, grey fleet and salary sacrifice schemes for employees

- Q1 Does your organisation offer staff the ability to lease a car for private use? If so, please provide the following information for each supplier contract:
- A. Supplier name
 - B. Contract start date (dd/mm/yy)
 - C. Contract end date (dd/mm/yy)
 - D. Name of framework the supplier was procured through
 - E. Number of employees with a lease car in March 2021?

- A1 A. Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

This information is available on our website, it can be found in our 2020 Disclosure Log, please see FOI Request Ref: 348:

<http://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-information/disclosure-logs/>

Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

- B. Contract start date - 09/09/2011

- C. Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

This information is available on our website, it can be found in our 2020 Disclosure Log, please see FOI Request Ref: 348:

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Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

- D. NHS Fleet Solutions Framework (Northumbria Healthcare NHS Foundation Trust).

- E. 108 Lease Car Users at the end of March 2021

- Q2 Please provide the contact details of the individual within the organisation responsible for the car leasing contract:

- a. Name
- b. Job title

- A2 Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

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Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

- Q3 Do any employees at your organisation claim Grey Fleet mileage reimbursement?
a. If so how many employees claimed during 19/20 (April 2019 – March 2021)?

A3 Yes
a. 13443 Individual Claims in 2019/2020 and 7787 Individual Claims in 2020/2021

- Q4 If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries)

A4 2019/20 - £113,957.61
2020/21 - £68,882.54

- Q5 Does your organisation have a Grey Fleet Policy?

A5 Yes

- Q6 In the table below, please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers?

Duty of Care Check	Date of last check
DVLA Driving Licence Checks	
MOT	
Business Use Insurance Checks	
Road Fund Licence Checks	

A6 Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data. Checks are undertaken by managers and records are not held centrally.

- Q7 For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end dates, framework the provider was procured through and number of staff using the benefit.

Salary Sacrifice Benefit	Supplier	Contract Start Date (dd/mm/yy)	Contract End Date (dd/mm/yy)	Framework	No. of staff using benefit in the last 12 months
Home Technology					
Holiday Packages at					

home and abroad					
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A7 Information not held – none of the schemes detailed in the above table were available in the requested reference period.

Q8 Does your organisation have an external Employee Assistance Programme (EAP)?
a. If yes, who is the provider?

A8 Yes
a. Merseycare NHS Foundation Trust