

**Reference Number:** FOI202324/120  
**From:** Private Individual  
**Date:** 12 June 2023  
**Subject:** Acting Down Policy and Implementation

I am writing to submit a formal request for information under the provisions of the Freedom of Information Act 2000. I kindly request the following information regarding the Acting Down Policy employed by the trust. For the avoidance of doubt, this is the policy employed by the trust relating to stepping down of consultants to cover the role of absent junior doctors.

**Q1** A copy of the most recent version of the Acting Down Policy implemented by the hospital.

**A1** Information not held - we do not have an Acting Down policy as of yet in the Trust.

**Q2** The number of times the Acting Down Policy has been enacted within the trust over the past year. Please provide a breakdown by specialty, indicating the number of times the policy was applied in each specific area.

**A2** Information not held – as per A1 above

**Q3** The total cost incurred by the trust as a result of implementing the Acting Down Policy over the past year. Please provide the financial figures associated with this policy, broken down by specialty.

**A3** Information not held – as per A1 above

**Q4** The number of days off in lieu granted to individuals who have stepped down as a result of the Acting Down Policy. Please provide the breakdown by specialty, indicating the number of days off given in each specific area.

**A4** Information not held – as per A1 above