| **Reference Number:** | FOI2021/107 |
|---|---|
| **From:** | Press/Media |
| **Date:** | 07 April 2021 |
| **Subject:** | Electronic Document Management System |

Q1     Have you already started digital conversion of your paper medical records? YES/NO

    A.  If YES, which outsource provider do you use?
    B.  Do you undertake any scanning in-house? YES/NO

A1     Yes
A / B. Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

This information is available on our website, it can be found in our 2018 Disclosure Log, please see FOI Request Ref: 064:
http://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-information/disclosure-logs/

Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

Q2     If you have not yet started to digitise your medical records do you have a timescale for when you would like to start this project?  Please advise one of the following.
- Within 6 months
- Within 12 months
- Within 18 months
- Within 24 months
- Other (please state estimated timescale)
- No plans

A2     Information not held - see A1 above

Q3     A.  If you are planning a digital transformation project, how will you manage the procurement?
- OJEU
- Framework
- Other (please advise which)

    B.  If the answer is Framework, which framework will you use?  Please advise one of the following:
- LPP
- ESPO
- SBS
- H.T.E.
- NOE CPC
- Other (please advise which)

A3    Information exempt under Section 21 of the Freedom of Information Act 2000 -
      'Information reasonably accessible to the applicant by other means'.

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      information/disclosure-logs/

      Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select
      Download to open.

Q4    Who has responsibility for digital transformation/medical records digitisation within the
      Trust? Please provide:
      • Name
      • Job title
      • Contact details

A4    Wyn Taylor, Head of IG & Administration, Wyn.Taylor@lhch.nhs.uk

Q5    Does the Trust have an EDMS (Electronic Document Management System)?  YES/NO
          If YES:
          • Which system is in use?
          • When does the contract expire?
          If NO, does the Trust have a plan to procure an EDMS?

A5    Information exempt under Section 21 of the Freedom of Information Act 2000 -
      'Information reasonably accessible to the applicant by other means'.

      This information is available on our website, it can be found in our 2020 Disclosure Log,
      please see FOI Request Ref: 036:
      http://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-
      information/disclosure-logs/

      Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select
      Download to open.

Q6    What are the timescales to procure an EDMS? Please advise one of the following.
      • Within 6 months
      • Within 12 months
      • Within 18 months
      • Within 24 months
      • Other (please state estimated timescale)
      • No plans

A6    Information exempt under Section 21 of the Freedom of Information Act 2000 -
      'Information reasonably accessible to the applicant by other means'.

      This information is available on our website, it can be found in our 2020 Disclosure Log,
      please see FOI Request Ref: 036:

http://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-information/disclosure-logs/

Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

Q7     Which EPR (Electronic Patient Record) systems does the Trust use?

A7     Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

This information is available on our website, it can be found in our 2020 Disclosure Log, please see FOI Request Ref: 036:
http://www.lhch.nhs.uk/about-lhch/information-governance/freedom-of-information/disclosure-logs/

Enter the year into the **Category field** and reference number into the **Title field** then click Search. Select Download to open.

Q8     Does the Trust have the ability to deliver "Virtual Clinics"?

A8     Yes