

Reference Number: FOI2021/076
From: Private Individual
Date: 08 March 2021
Subject: IT Resellers for Office Equipment

Q1 Please name all the IT resellers that you have contacts with and buy from.

A1 Information not held - we do not have a predefined contacts list for all kit as we buy from a range of companies.

Q2 What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.

A2 Information not held – as per A1 above.

Q3 What year and month is the next hardware refresh due?

- a. Photocopiers/MFDs (Multi-Functional Device)
- b. Printers
- c. Print room / reprographic
- d. Desktops
- e. Laptops
- f. Displays
- g. Audio Visual/ meeting room kit

A3 a-c. 2023
d-f. information not held – refresh ongoing throughout the year
g. information not held – refresh as and when required

Q4 Please name the number of devices deployed by Council?

A4 Zero

Q5 In reply to question 4, which department/facility are those located?

A5 Not applicable as per A4

Q6 Please name the brand and model of the devices mentioned and the spend for each product.

- a. Photocopiers/MFDs (Multi-Functional Device)
- b. Printers
- c. Print room / reprographic
- d. Desktops
- e. Laptops
- f. Displays
- g. Audio Visual/ meeting room kit

A6 a-c. Konica Minota - £38,484 per annum. Requested breakdown of products not recorded

d-f. Mainly Dell hardware – Information not held – the Trust does not hold this level of data. Spend varies dependant on need and we buy from various re-sellers. However, the total spend in 2020/2021 for computer hardware was £821,321.11.

g. Polycom EagleEye Director with Sennheiser and USB Audio/video Sound bar and Polycom Videoconferencing – Information not held – these were purchased by the Cheshire and Merseyside Cancer Network for local Trusts.

Q7 Details on how these were procured. i.e. By Framework i. Procurement method
ii. If Framework, please state which one.

A7 a-c. The MFD contract was procured via the Crown Commercial Services Framework for the Provision of Goods and/or Services relating to Multifunctional Devices and Services, Managed Print Services and Print Audit Services (Ref: RM3781).

d-f. Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data however procurement is carried out in line with NHS guidelines on spend thresholds.

g. Information not held – as per A6 above procurement undertaken by Cheshire and Merseyside Cancer Network

Q8 Do you normally purchase equipment as services or as a capital?

A8 Capital

Q9 What is your annual print/copy volume and spend?

A9 Spend for 2019/20 FY - Rental cost £24,915; Usage cost £25,032

Q10 Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details.

A10 Steven Doran, Head of Procurement, steven.doran@lhch.nhs.uk

Q11 Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.

A11 Andrew Carter, Head of IT, andrew.carter@lhch.nhs.uk