

Reference Number: FOI202223/040

From: Commercial

Date: 29 April 2022

Subject: use of couriers, taxis, and non-patient transport services including spend and contract information

Q1 The amount spent on courier/taxi/non-patient transport services in each of the following financial years:

- a. 2021-22
- b. 2020-21
- c. 2019-20
- d. 2018-19
- e. 2017-18

A1

- a. £93,542.03
- b. £84,613.88
- c. £104,868.13
- d. £73,517.95
- e. £71,911.79

Q2 A breakdown of the amount spent on taxis and courier services by department (for example pathology, pharmacy, sterile services, medical records etc) in each of the following financial years:

- a. 2021-22
- b. 2020-21
- c. 2019-20
- d. 2018-19
- e. 2017-18

A2 Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data.

Q3 A breakdown of the amount spent on taxis and courier services by reason for spend (for equipment, specimens, medicine etc) in each of the following financial years:

- a. 2021-22
- b. 2020-21
- c. 2019-20
- d. 2018-19
- e. 2017-18

A3 Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data.

Q4 The name of your courier/taxi/non-patient transport services suppliers

A4 Fed Ex, ERS Medical and Computer Cab

Q5 The annual value of your courier/taxi/non-patient transport services suppliers' contracts

- A5 For the Financial Year 2021/2022:
- Fed Ex - £490
 - ERS Medical - £7,097
 - Computer Cab - £70,348
- Q6 The expiry dates of your courier/taxi/non-patient transport services suppliers' contracts
- A6 Contracts with FedEx and ERS Medical are both rolling contracts.
- Computer Cab Taxi contract is a rolling contract but will be tendered during Financial Year 22/23.
- Q7 The name of the framework(s) used to procure your courier/taxi/non-patient transport services suppliers' contracts
- A7 Information not applicable – these contracts were not procured via a framework
- Q8 The total cost of the courier/taxi/non-patient transport services that are not outsourced but are managed in-house
- A8
- a. £8,100 Hire of Van
 - b. £9,226 Hire of Van
 - c. £7,375 Hire of Van
 - d. £7,646 Hire of Van
 - e. £5,250 Hire of Van
- Q9 The number of staff employed in managing the in-house contracts
- A9 One
- Q10 The number of vehicles either owned or leased to meet the in house courier requirements
- A10 One
- Q11 The name(s) and email(s) of the person(s) responsible for the management of courier/taxi/non-patient transport services
- A11 Sharon Hindley, Head of Facilities - Sharon.hindley@lhch.nhs.uk
- Q12 The name(s) and email(s) of the person(s) responsible for the procurement of courier/taxi/non-patient transport services
- A12 Steve Doran, Head of Procurement - Steve.Doran@lhch.nhs.uk