

E-Meeting of the Board of Directors

(Part 1 – agenda and papers to be made available to the public via LHCH website)

Tuesday 28th July 2020

Microsoft Teams video call at 11.00am

Agenda

1	Welcome and Opening Matters		
1.1	Apologies for Absence:	Chair	Oral
1.2	Declaration of Interests Relating to Agenda Items	All	Oral
1.3	Chair's Briefing	Chair	Oral
1.4	Staff Story – My Covid Experience by Lisa Devitt, ACHD Nurse		Video
1.5	Patient Story-Beating Covid-19	Director of Nursing & Quality	Oral
1.6	Covid-19 Update <ul style="list-style-type: none"> IPC BAF Update 	Chief Executive / Medical Director / Director of Nursing & Quality	Item 1.6(a)
2	Patient Safety and Quality		
2.1	Learning from Deaths Quarterly Dashboard Q1/Annual Report	Medical Director	Item 2.1(a)
2.2	Director of Infection Prevention Control (DIPC) Quarter 1 Report and Annual Report 2019/20	Medical Director	Item 2.2(a)
2.3	2019 National Inpatient Survey Results	Director of Nursing & Quality	Item 2.3(a)
2.4*	<i>LHCH Monthly Staffing Report for Period: April – June 2020*</i>	<i>Director of Nursing & Quality</i>	<i>Item 2.4</i>
2.5*	<i>Guardian of Safe Working Quarterly Exception Report Q1*</i>	<i>Medical Director</i>	<i>Item 2.5</i>
2.6*	<i>Deprivation of Liberty (DoLs) Quarterly Report Q1*</i>	<i>Director of Nursing & Quality</i>	<i>Item 2.6</i>
2.7*	<i>Safeguarding Annual Report 2019/20*</i>	<i>Director of Nursing & Quality</i>	<i>Item 2.7</i>
3	Strategy and Development		
3.1	LHCH Strategy – final document for approval	Director of Strategic Partnerships	Item 3.1(a)

3.2	Equality, Diversity & Inclusion Q4/Q1 Report including WRES and WDES Update	Interim Director of People	Item 3.2 (a,b,c)
3.3 3.3.1	Research & Innovation Annual Report 2019/20 and Revised Strategy 2020/21-2023/24 – for approval	Director of Research & Innovation	Item 3.3 Item 3.3.1(a,b)
3.4*	<i>PACT Refresh – for note</i>	<i>Interim Director of People</i>	<i>Item 3.4</i>

4			
Targets and Financial Performance			
4.1	Board Dashboard – period ended 30 th June 2020	Chief Operating Officer	Item 4.1(a)
4.2*	<i>CQUIN Outcomes 2019/20 and arrangements for 2020/21*</i>	<i>Director of Nursing & Quality</i>	<i>Item 4.2</i>

5			
Governance and Assurance			
5.1	Consultant Appointments – for ratification	Medical Director	Item 5.1
5.2	Freedom to Speak Up Quarterly Report Q1	Freedom to Speak Up Guardian in attendance	Item 5.2
5.3	Annual Review of Corporate Governance Manual – for approval	Director of Corporate Affairs	Item 5.3(a,b)
5.4	Ratification of Use of the Trust Seal- for approval	Director of Corporate Affairs	Item 5.4
5.5*	<i>Emergency Preparedness and Business Continuity Annual Assurance Report 2019/20*</i>	<i>Director of Research & Innovation</i>	<i>Item 5.5</i>
5.6*	<i>Health & Safety Annual Report 2019/20*</i>	<i>Director of Research & Innovation</i>	<i>Item 5.6</i>
5.7*	<i>Complaints Process-Annual Review*</i>	<i>Director of Nursing & Quality</i>	<i>Item 5.7</i>
5.8*	<i>NHS Constitution Compliance Report*</i>	<i>Director of Nursing & Quality / Interim Director of People</i>	<i>Item 5.8</i>

6			
Board Assurance			
6.1	BAF Key Issues Reports and Approved Minutes of Assurance Committee Meetings:		
6.1.1	Audit Committee: <ul style="list-style-type: none"> BAF Key Issues <i>Approved Minutes for meeting held on 24th March 2020 and 19th June 2020 *</i> 	Chair of Audit Committee	Item 6.1.1 <i>Item 6.1.1(a,b)</i>
6.1.2	Quality Committee: <ul style="list-style-type: none"> BAF Key Issues <i>Approved Minutes for meeting held on 7th April 2020*</i> 	Chair of Quality Committee	Item 6.1.2 <i>Item 6.1.2a</i>
6.1.3	Integrated Performance Committee: <ul style="list-style-type: none"> BAF Key Issues <i>Approved Minutes for meeting held on 27th January 2020 and 14th May 2020*</i> 	Chair of Integrated Performance Committee	Oral <i>Item 6.1.3(a)</i>

6.1.4	People Committee: <ul style="list-style-type: none"> • BAF Key Issues • <i>Workforce Assurance Framework*</i> • <i>Approved Minutes for meeting held on 10th March</i> 	Chair of People Committee	Item 6.1.4 <i>Item 6.1.4a</i> <i>Item 6.1.4b</i>
7	Action Log from Previous Meeting	Chair	Item 7
8	Legality of Board Documentation and Decisions	Chair	Oral
9	Date and Time of Next Meeting: Tuesday 29 th September 2020 09.00 hours		
10	Resolution: To exclude the public from the meeting at this point by reason of the private nature of business to follow.		

****Papers are 'to note' unless any Board member requests a discussion***