

**Reference Number:** FOI/2020/013  
**From:** Private Individual  
**Date:** 13 January 2020  
**Subject:** Carbon Reduction information relating to travel

Q1 What is the current carbon reduction strategy and policy for your Trust relating to transport used by staff? Please supply a copy of your transport policy.

A1 Information not held currently however as of this year we will be publishing our Sustainability Development Management Plan (SDMP).

Q2 What proportion of staff in community services travelled by public transport, walking or by bicycle in 2019? (Please provide documentation excel format)

A2

	Number of staff	Percentage
Drive	96	91%
Bus	2	2%
Bike	1	1%
Walk	6	6%

Q3 What was the spending on mileage for staff travelling by car in 2019 (please include spending on commute and spending on travel within shifts separately if possible) (Please provide documentation excel format)

A3

Expense Element	Type	Total
Business Miles TAS NHS Direct Payment	Official	104461.39
Excess Travel NR NP NHS	Commute	170.64
Home to HQ Travel NHS Taxable	Commute	12712.97
Lease Car Mile TAS NR NHS Direct Payment	Official	2689.68

Official = travel within shifts  
 Commute = home to work

Q4 What was the spending on mileage for staff travelling by public transport in 2019 (please include spending on commute and spending on travel within shifts separately if possible)? Please provide documentation excel format)

A4 Public transport is not paid using a mileage value, but in money upon provision of a receipt detailing cost incurred. Total cost for official business was £11,006.98. The only element which would be linked to a commute would be for travel when on call, and this is a spend of £4.20.