

Reference Number: FOI/2019/063
From: Private Individual
Date: 11 February 2019
Subject: Exception Reports

Q1 How many exception reports were submitted between September 2017 and September 2018?

- How many exception reports resulted in Time Off In Lieu being given?
- How many hours of TOIL were undertaken?
- How many exception reports resulted in payment for extra hours?
- How many fines were issued and what was the total value of the fines?
- How many reports were escalated to level 1, level 2 and level 3?
- How many reports led to service or rostering changes?

A1 Zero

Q2 Please provide a copy of your exception reporting policy and/or guidance.

A2 See attached:

- [Safe working flow chart](#)
- [Training issues flowchart](#)

Q3 Please provide a copy of the most recent guardian of safe working hours report to the board.

A3 [See attached Item 2.4 Guardian of Safe Working - Exception Report RAP Q3 December 2018](#)

Q4 What is the audit process for exception report fines?

A4 None yet, no exception reports received