

## Meeting of the Board of Directors

To be held in public

Tuesday 6<sup>th</sup> November 2018

09.00 hours

LHCH Conference Room

### Agenda

<b>1</b>	<b>Welcome and Opening Matters</b>		
1.1	Apologies for Absence:	Chairman	Oral
1.2	Declaration of Interests Relating to Agenda Items	All	Oral
1.3	Patient Story	Director of Nursing & Quality	Oral
1.4	Transition of the Congenital Heart Disease Service : The Journey so Far	Linda Griffiths/ACHD Specialist Nurse in attendance	Presentation
1.5	Critical Care Unit : Achieving EECS 'Gold'	Kirsty Dudley and Jacqui Strattan/ Critical Care Unit	Presentation
1.6	Chairman's Briefing	Chairman	Oral
<b>2</b>	<b>Patient Safety and Quality</b>		
2.1	Freedom to Speak Up:  Report of the Freedom to Speak Up Guardian – Quarter 2  Board Self Review of FTSU Arrangements	Helen Turner/FTSU Guardian in attendance Director of Corporate Affairs	Item 2.1.1  Item 2.1.2(a)
2.2	Learning from Deaths – Q2 Dashboard	Medical Director	Item 2.2(a)
2.3*	<i>LHCH Monthly Staffing for Reporting Period: August 2018* September 2018*</i>	<i>Director of Nursing &amp; Quality</i>	<i>Item 2.3.1(a) Item 2.3.2(a)</i>
2.4*	<i>Guardian of Safe Working – Q2 Exception Report*</i>	Medical Director	Item 2.4
2.5*	<i>Deprivation of Liberty Safeguards – Quarter 2 Report *</i>	<i>Director of Nursing &amp; Quality</i>	Item 2.5
2.6*	<i>Director of Infection Prevention and Control – Quarter 2 Report*</i>	<i>Medical Director</i>	<i>Item 2.6</i>
<b>3</b>	<b>Strategy and Development</b>		
<b>4</b>	<b>Targets and Financial Performance</b>		
4.1	Board Dashboard – period ended 30 <sup>th</sup> September 2018	Director of Strategic Partnerships & Chief Operating Officer	Item 4.1

4.2	Strategic Objective KPIs – Q2 Report	Chief Finance Officer	Item 4.2(a)
<b>5 Governance and Assurance</b>			
5.1	Ratification of Consultant Appointments	Medical Director	Item 5.1
5.2	Equality and Inclusion - Board Update	Director of Workforce Development	Item 5.2(a)
5.3	Workforce Race Equality Standard*	Director of Workforce Development	Item 5.3(a/b)
5.4*	<i>2018 Education and Training HEE Self-Assessment Report*</i>	Director of Workforce Development	Item 5.4(a)
5.5*	<i>Integrated Complaints, Claims and Incidents Report*</i>	Director of Research & Innovation	Item 5.5
<b>6 Board Assurance</b>			
6.1	BAF Key Issues Reports and Approved Minutes of Assurance Committee Meetings:		
6.1.1	Audit Committee: <ul style="list-style-type: none"> <li>• BAF Key Issues 9<sup>th</sup> October 2018</li> <li>• <i>Approved Minutes 17<sup>th</sup> July 2018*</i></li> </ul>	Chair of Audit Committee	Item 6.1.1.1 Item 6.1.1.2
6.1.2	Integrated Performance Committee: <ul style="list-style-type: none"> <li>• BAF Key Issues 29<sup>th</sup> October 2018</li> <li>• <i>Approved Minutes 24<sup>th</sup> July 2018*</i></li> </ul>	Chair of IPC	Oral Item 6.1.2.2
6.1.3	Quality Committee: <ul style="list-style-type: none"> <li>• BAF key Issues 29<sup>th</sup> October 2018</li> <li>• <i>Approved Minutes 24<sup>th</sup> July 2018*</i></li> </ul>	Chair of QC	Item 6.1.3.1 Item 6.1.3.2
6.1.4	People Committee: <ul style="list-style-type: none"> <li>• BAF Key Issues 11<sup>th</sup> September 2018</li> <li>• <i>Approved Minutes 19<sup>th</sup> June 2018*</i></li> </ul>	Chair of People Committee	Item 6.1.4.1 Item 6.1.4.2
7	Minutes of the Board of Directors Meeting held (in public) on 4 <sup>th</sup> September 2018 – for approval	Chairman	Item 7
8	Action Log from Previous Meeting	Chairman	Item 8
9	Legality of Board Documentation and Decisions	Chairman	Oral
10	Date and Time of Next Meeting: Tuesday 8 <sup>th</sup> January 2019 09.00 hours		
11	Resolution:  To exclude the public from the meeting at this point by reason of the private nature of business to follow.		

***\*Papers are 'to note' unless any Board member requests a discussion***