

**Reference Number:** FOI/LHCH/2018/122  
**From:** Commercial  
**Date:** 08 May 2018  
**Subject:** Salary overpayments

Please provide me with the following information:

Q1 Organisation Name

A1 Information exempt under Section 21 of the Freedom of Information Act 2000 - 'Information reasonably accessible to the applicant by other means'.

This information is available on our website – [www.lhch.nhs.uk](http://www.lhch.nhs.uk)

Q2 Name of Computer Software used to record Salary Overpayments and repayments

Q3 Are names of people stored in the software?

Q4 Is the amount of the Salary Overpayment stored in the software?

Q5 Does the software have an audit trail automatically recording the logon name of the user and the records added, accessed and changed by each user, including the data before the change and the data after the change?

Q6 Does the audit trail include the date and time of any additions / changes to data as well as when data was accessed?

Q7 Software Provider (Company Name)

Q8 Annual Cost (£) of Software

Q9 License Expiry Date

Q10 Name of the Organisation Responsible for Recording Salary Overpayments if you use another organisation (e.g. a CSU)

Q11 Name of Manager Responsible for Recording Salary Overpayments  
Email address of Manager Responsible for Recording Salary Overpayments  
Telephone Number of Manager Responsible for Recording Salary Overpayments

A1-11 Information not held - Information not held - payroll services for the Trust is provided by St Helens & Knowsley Teaching Hospitals NHS Trust, this includes management of the overpayment process.

You may want to consider re-submitting your request to St Helens & Knowsley on the following address: [foirequests@sthk.nhs.uk](mailto:foirequests@sthk.nhs.uk)

Q12 Name of Data Protection Officer  
Email Address of Data Protection Officer  
Telephone Number of Data Protection Officer

A12 Information exempt under Section 21 of the Freedom of Information Act 2000 -  
'Information reasonably accessible to the applicant by other means'.

This information is available on our website:

<http://www.lhch.nhs.uk/about-lhch/information-governance/our-team/>

Q13 Name of Chief Executive  
Email Address of Chief Executive  
Telephone Number of Chief Executive

A13 Jane Tomkinson OBE  
[Jane.Tomkinson@lhch.nhs.uk](mailto:Jane.Tomkinson@lhch.nhs.uk)  
0151 600 1339

Q14 Name of Finance Director  
Email Address of Finance Director  
Telephone Number of Finance Director

A14 Claire Wilson  
[Claire.Wilson@lhch.nhs.uk](mailto:Claire.Wilson@lhch.nhs.uk)  
0151 600 1249