

Reference Number: FOI/LHCH/2017072
From: Private Individual
Date: 09 March 2017
Subject: Outsourced and in-house couriers

Q1 The total value of the courier service contracts that were outsourced?

A1 [Annual value £25,829.04](#)

Q2 The name of your primary and any secondary Courier supplier

- a) The value of your primary supplier contract, its expiry date and the services they provide (e.g. ad hoc/same day/overnight/GP route)
- b) The value of your secondary supplier's contract, its expiry date and the and services they provide (e.g. ad hoc/same day/overnight/GP route)

A2

- a) SRCL
Spend £25,829.04
Collection/delivery of letters for GP, Medical
No end date – reviewing service provided in 2017
- b) TNT
Ad hoc courier for equipment only Information not held - only used on ad hoc basis therefore no annual value available
No contract with postal services
Spend in financial year 2015/16 was £8,694.77 and until mid-March 2016/17 is £7,644.84

Q3 The total cost of the courier services that were managed in-house?

- a) The number of staff employed in managing those contracts
- b) The number of vehicles owned or leased to meet the in-house courier requirement

A3 [Information not held – no services in house](#)

Q4 The name and email of the person responsible for the procurement / management of these services?

A4 [Sharon Hindley, Facilities Manager](#)
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