

## Meeting of the Board of Directors

To be held in public

Thursday 26<sup>th</sup> May 2016 at 9.30am

LHCH Conference Room

### Agenda: Part 1

1	Computed Tomography Angiography to describe Septal Vascular Anatomy Prior to Alcohol Septal Ablation (ASA) for Hypertrophic Obstructive Cardiomyopathy	Dr S Binukrishnan Consultant Radiologist	Presentation
2	<b>Welcome and Opening Matters</b>		
2.1	Apologies for Absence:	Chairman	Oral
2.2	Declaration of Interests Relating to Agenda Items	All	Oral
2.3	Patient Story	Director of Nursing & Quality	Oral
2.4	Chairman's Briefing	Chairman	Oral
3	<b>Annual Report and Accounts 2015/16</b>		
3.1	Receipt of External Auditor's Report (Grant Thornton in attendance)	External Auditor	<a href="#">Item 3.1</a>
3.2	Approval of Annual Report and Accounts 2015/16	Chief Finance Officer	Item 3.2
4	<b>Patient Safety and Quality</b>		
4.1	LHCH Monthly Staffing for Reporting Period for April 2016	Director of Nursing & Quality	<a href="#">Item 4.1 (a)</a>
4.2	CQC Inspection – Initial Feedback and Learning /Actions	Director of Nursing & Quality	<a href="#">Item 4.2</a>
4.3*	Annual Integrated Complaints and Incidents Report 2015/16*	Director of Nursing & Quality	<a href="#">Item 4.3</a>
4.4*	Director of Infection Prevention & Control Annual Report 2015/16	Medical Director	<a href="#">Item 4.4 (a)</a>
4.5*	Health & Safety Annual Report 2015/16*	Chief Finance Officer	<a href="#">Item 4.5</a>
5	<b>Strategy and Development</b>		
5.1*	Stakeholder Plan – Progress Report*	Chief Executive	<a href="#">Item 5.1 (a)</a>
5.2	Research and Innovations Strategy – Annual Report 2015/16 and Forward Plan	Dr Rod Stables/ Consultant Cardiologist in attendance	Item 5.2 Deferred to July 2016
5.3	Chief Executive's Briefing	Chief Executive	<a href="#">Item 5.3</a>
6	<b>Targets and Financial Performance</b>		
6.2	Performance Assessment using the Strategic and Operational Dashboards – period ended	Chief Finance Officer	<a href="#">Item 6.2 (a)</a>

	<b>30<sup>th</sup> April 2016</b>		
6.3	Finance Report for the Period Ended 30 <sup>th</sup> April 2016	Chief Finance Officer	<a href="#">Item 6.3</a>
6.4*	<i>Reference Cost Submission Process 2015/16*</i>	Chief Finance Officer	<a href="#">Item 6.4</a>
7	<b>Governance and Assurance</b>		
7.1	Certification of Annual Board Statements / Corporate Governance Statement	Director of Corporate Affairs	<a href="#">Item 7.1 (a /b /c)</a>
7.2	Board of Directors Strategy Day 28 <sup>th</sup> June 2016	Chief Executive	Oral
7.3	Annual Review of Complaints Process	Director of Nursing & Quality	<a href="#">Item 7.3</a>
7.4*	<i>NHS Constitution: Annual Report on Compliance*</i>	Directors of Strategy & OD / Nursing & Quality	<a href="#">Item 7.4</a>
7.5	ICMS Annual Report 2015/16	Rod Stables in attendance	Item 7.5 (a) Deferred to July 2016
7.6*	<i>Receipt of ICMS Board Minutes* 5<sup>th</sup> May 2016</i>	Chief Executive	<a href="#">Item 7.6</a>
8	<b>Board Assurance</b>		
8.1	BAF Key Issues Reports and Approved Minutes of Assurance Committee Meetings:		
8.1.1	Audit Committee: • Oral Report 26 <sup>th</sup> May 2016	Chair of Audit Committee	Oral
8.1.2	Quality Committee: • BAF Key Issues 10 <sup>th</sup> May 2016 • <i>Approved Meeting Minutes 8<sup>th</sup> March 2016*</i>	Chair of Quality Committee	<a href="#">Item 8.1.2 a</a> <a href="#">Item 8.1.2b</a>
8.1.3	Integrated Performance Committee (IPC): • <i>Approved meeting minutes 22<sup>nd</sup> March 2016*</i>	Chair of IPC	<a href="#">Item 8.1.3</a>
8.2	Operational Board Meeting: • <i>Summary Report of meeting held on 29<sup>th</sup> April 2016</i> • <i>Approved Meeting Minutes 1<sup>st</sup> April 2016*</i>	Chief Executive	<a href="#">Item 8.2a</a> <a href="#">Item 8.2b</a>
9	Minutes of the Board of Directors Meeting held on 25 <sup>th</sup> April 2016 – for approval	Chairman	<a href="#">Item 9</a>
10	Action Log from Previous Meeting	Chairman	<a href="#">Item 10</a>
11	Legality of Board Documentation and Decisions	All	
12	Date and time of Next Meeting : Tuesday 26 <sup>th</sup> July 2016 : 9.30am		
13	<b>Resolution:</b> To exclude the public from the meeting at this point by reason of the private nature of business to follow		

*\* Papers are 'to note' unless any Board member requests a discussion*