

**Reference Number:** FOI/LHCH/2016091  
**From:**

**Date:** 01 April 2016

**Subject:** Financial services contract information

- Q Could you please send me contract information relating to Banking Services, Audit Services and Card Processing Services. If you do not understand what each of these mean please see below:
- Banking Services- contract information relating to the organisation banking services.
  - Audit Services (Financial) – contract relating to internal and external audit services.
  - Accountancy – Contracts relating to TAX advisory services.
  - Card Processing Services / Merchant services- a wide range of payment processing options. Most automatically associate merchant services with debit and credit card processing.
- Can you please provide me with the following contract information for each of the contract category specified above:
1. Contract Category: Please see select from the categories provided; Banking Services; Financial Audit Services; Card Processing Services
  2. Existing Supplier Name for each contract
  3. Contract Description: Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.
  4. Annual Average Spend for each contract
  5. Contract Duration: What is the duration of the contract please include any available extensions within the contract.
  6. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.
  7. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.
  8. Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provided, please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY
  9. Contact Details: I require the full contact details of the person within the organisation responsible for this particular contract.
  10. Notes: Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.

A [See attached document '091 Financial Services Spreadsheet'](#)

**Please input the information below:**

1. Contract Category: Banking Services; Audit Services; Card Processing Services / Merchant services	2. Existing Supplier: Can you please provide me with the provider for each contract?	4. Contract Description: Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.	6. Annual Spend: What is the annual average spend for this contract?	7. Contract Duration: What is the duration of the contract please include any available extensions within the contract.	8. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.	9. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.
<b>Banking Services</b>	Government Banking Service	Provision of a shared banking service across central government and wider public sector customers	£1,500 (Bank Charges)	60 months	Jan-16	Dec-21
<b>Audit Services</b>	Grant Thornton UK LLP	Provision of Statutory Audit Service for Statutory Accounts, Charitable Funds Accounts, Quality Accounts	£56,000	36 months. Option to extend for up to 24 months	Nov-12	Oct-17
<b>Card Processing Services</b>	Government Banking Service	2 x card payment machines; These machines were introduced as part of the GBS Contract above	£500	Rolling contract - no specified duration	Nov-10	n/a

<p>10. Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.</p>	<p>11. Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract. Please include their full name, actual job title, contact number and direct email address.</p>	<p>12. Notes: Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.</p>
<p>Information not held - reviewed at central government level</p>	<p>Information not held - the contract isn't managed by the Trust, it is renewed at central government level</p>	
<p>The Contract was reviewed in Aug-15, following which the option to extend was exercised. The contract will next be reviewed around Aug-17.</p>	<p>The Council of Governors are responsible for the appointment of External Auditors; with delegated authority given to the Audit Committee</p>	<p>The option to extend the contract for 24 months has been exercised</p>
<p>n/a</p>	<p>Ian Cartwright, Head of financial services. <a href="mailto:ian.cartwright@lhch.nhs.uk">ian.cartwright@lhch.nhs.uk</a></p>	