

Meeting of the Board of Directors

To be held in public

Tuesday 29th March 2016 at 9.30am

LHCH Conference Room

Agenda: Part 1

Presentation: Patient Story		Director of Nursing & Quality	Presentation
1	Welcome and Opening Matters		
1.1	Apologies for Absence:	Chairman	Oral
1.2	Declaration of Interests Relating to Agenda Items	All	Oral
1.3	Chairman's Briefing	Chairman	Oral
2	Patient Safety and Quality		
2.1	National Staff Survey 2015	Sarah Hobbs/ Picker Institute in attendance	Presentation
2.2	LHCH Monthly Staffing for Reporting Period for January and February 2016	Director of Nursing & Quality	Item 2.2
2.3	Sign Up to Safety Progress Report	Director of Nursing & Quality	Item 2.3
3	Strategy and Development		
3.1	<i>Sustainability Strategy: Annual Report and Forward Plan*</i>	Chief Operating Officer	Item 3.1
3.2	Chief Executive's Briefing	Chief Executive	Item 3.2(a)
3.3	Operational Plan 2016/17 – final for approval	Director of Strategy & OD	Item 3.3 (a/b)
3.4	Financial Plan 2016/17– final for approval	Chief Finance Officer	Item 3.4
3.5	Accountability Framework to Support Delivery of Annual Plan	Chief Operating Officer	Item 3.5 (a) <i>(Item 3.5a to follow)</i>
4	Targets and Financial Performance		
4.1	Performance Assessment using the Strategic and Operational Dashboards – period ended 29th February 2016	Chief Operating Officer	Item 4.1(a)
4.2	Finance Report for the period ended - 29th February 2016	Chief Finance Officer	Item 4.2
5	Governance and Assurance		
5.1	Ratification of Consultant Appointments	Medical Director	Item 5.1

5.2	Fit and Proper Persons Test Policy – for approval	Associate Director for Corporate Affairs	Item 5.2(a)
5.3	Annual Review of Board Directors' Disclosures	Associate Director of Corporate Affairs	Item 5.3 (a/b/c)
5.4	Code of Governance - Compliance Report	Associate Director of Corporate Affairs	Item 5.4(a/b)
5.5	<i>Monitor Letter on Q3 Performance / Draft Annual Plan*</i>	Chief Executive	Item 5.5
5.6	Health & Safety Compliance	Chief Operating Officer	Presentation
6 Board Assurance			
6.1	BAF Key Issues Reports and Approved Minutes of Assurance Committee Meetings:		
6.2	Audit Committee: <ul style="list-style-type: none"> BAF Key Issues Report 9th February 2016 <i>Approved meeting minutes 10th November 2015*</i> 	Chair of Audit Committee	Item 6.2a Item 6.2b
6.3	Quality Committee: <ul style="list-style-type: none"> BAF Key Issues Report 8th March 2016/Exception Report: Quality <i>Approved meeting minutes 12th January 2015*</i> 	Chair of Quality Committee	Item 6.3a Item 6.3b
6.4	Integrated Performance Committee (IPC): <ul style="list-style-type: none"> Oral update from 22nd March 2016 Approved meeting minutes 19th October 2015 	Chair of IPC	Oral Item 6.4
6.5	People Committee: <ul style="list-style-type: none"> BAF Key Issues Report 8th March 2016 <i>Approved meeting minutes 8th December 2015*</i> 	Chair of People Committee	Item 6.5a Item 6.5b
6.6	Operational Board Meeting: <ul style="list-style-type: none"> <i>Approved Meeting Minutes 18th December 2015*</i> 	Chief Executive	Item 6.6a
7 Minutes of the Board of Directors Meeting held on 26th January 2016 – for approval			
8	Action Log from Previous Meeting	Chairman	Item 8
9	Legality of Board Documentation and Decisions	All	
10	Date and time of Next Meeting : Monday 25 th April 2016 at 08.30 am, LHCH Conference Centre		
11	Resolution: To exclude the public from the meeting at this point by reason of the private nature of business to follow		

** Papers are 'to note' unless any Board member requests a discussion*