

## Meeting of the Board of Directors

To be held in public

Tuesday 26<sup>th</sup> January 2016 at 9.30am

LHCH Conference Room

### Agenda: Part 1

1	<b>Patient Story</b>		
2	<b>Welcome and Opening Matters</b>		
2.1	<b>Apologies for Absence:</b>	Chairman	
2.2	<b>Declaration of Interests Relating to Agenda Items</b>	All	
2.3	<b>Chairman's Briefing</b>	Chairman	Oral
3	<b>Patient Safety and Quality</b>		
3.1	<b>LHCH Monthly Staffing for Reporting Period for November and December 2015</b>	Director of Nursing & Quality	Item 3.1
3.2	<b>Biannual Safe Nurse Staffing Establishment Review</b>	Director of Nursing & Quality	Item 3.2
3.3	<b><i>Safeguarding Progress Report*</i></b>	Director of Nursing & Quality	Item 3.3
3.4	<b>Revalidation Annual Report 2014-15</b>	Medical Director	Item 3.4
3.5	<b><i>Infection Prevention and Control Quarterly Report *</i></b>	Medical Director	Item 3.5
3.6	<b>Junior Doctor Action Plan Update &amp; Formal Feedback from Deanery Visit</b>	Medical Director	Oral
3.7	<b>The Quality of Nutritional Care, adopting the BAPEN Nutritional Care Tool - for approval</b>	Director of Nursing & Quality	Item 3.7
4	<b>Strategy and Development</b>		
4.1	<b>Summary of Staff Survey Results</b>	Director of Strategy & OD	Item 4.1
4.2	<b>Equality &amp; Inclusion Strategy 2014 - 2017 – for approval</b>	Director of Strategy & OD	Item 4.2(a/b)
4.3	<b>Chief Executive's Briefing: Monitor Letter: 2015/16 Outturn and 2016/17 Plan including Sustainability &amp; Transformation Fund</b>	Chief Executive	Item 4.3 Item 4.3(a/b)
4.4	<b>Proposed Agenda for Strategic Board Session 23rd February 2016</b>	Chief Executive	Oral
5	<b>Targets and Financial Performance</b>		
5.1	<b>Performance Assessment using the Strategic and Operational Dashboards – period ended 31<sup>st</sup> December 2015</b>	Chief Operating Officer	Item 5.1(a)
5.2	<b>Finance Report for the Period Ended 31<sup>st</sup> December 2015</b>	Chief Finance Officer	Item 5.2
5.3	<b>Quarter 3 Monitoring Return &amp; Board Declarations</b>	Chief Finance Officer	Item 5.3
6	<b>Governance and Assurance</b>		

6.1	Preparedness for a Major Incident	Chief Operating Officer	Item 6.1
6.2	Proposal to Amend the LHCH Constitution – Composition of the Council of Governors	Associate Director of Corporate Affairs	Item 6.2
6.3	Ratification of Consultant Appointments	Medical Director	Item 6.3
6.4	Regulatory Update: <ul style="list-style-type: none"> <li>Q2 2015/16 Monitor Letter*</li> </ul>	Chief Executive	Item 6.4
7	<b>Board Assurance</b>		
7.1	Quarterly Review of Board Assurance Framework	Associate Director of Corporate Affairs	Item 7.1(a)
7.2	BAF Key Issues Reports and Approved Minutes of Assurance Committee Meetings:		
7.2.1	Quality Committee: <ul style="list-style-type: none"> <li>BAF Key Issues Report 12<sup>th</sup> January 2016</li> <li>Approved meeting minutes 17<sup>th</sup> November 2015*</li> </ul>	Chair of Quality Committee	Item 7.2.1a Item 7.2.1b
7.2.2	Integrated Performance Committee (IPC): <ul style="list-style-type: none"> <li>Oral update from 21.01.16</li> </ul>	Chair of IPC	Oral
7.2.3	People Committee: <ul style="list-style-type: none"> <li>BAF Key Issues Report 8<sup>th</sup> December 2015*</li> <li>Approved meeting minutes 1<sup>st</sup> October 2015*</li> </ul>	Chair of People Committee	Item 7.2.3a to follow Item 7.2.3b
7.3	Operational Board Meeting: <ul style="list-style-type: none"> <li>Summary Report:</li> <li>18<sup>th</sup> December 2015/22<sup>nd</sup> January 2016*</li> <li>Approved Meeting Minutes 20<sup>th</sup> November 2015*</li> </ul>	Chief Executive	Item 7.3a to follow Item 7.3b
7.4	Annual Evaluation of Council of Governors*	Chairman	Item 7.4
8	Minutes of the Board of Directors Meeting held on 24 <sup>th</sup> November 2015 – for approval	Chairman	Item 8
9	Action Log from Previous Meeting	Chairman	Item 9
10	Legality of Board Documentation and Decisions	All	
11	Date and time of Next Meeting : Tuesday 29 <sup>th</sup> March 2016 at 9.30am, LHCH Conference Centre		
12	Resolution: To exclude the public from the meeting at this point by reason of the private nature of business to follow		

\* Papers are 'to note' unless any Board member requests a discussion