

**Reference Number:** FOI/LHCH/2015105  
**From:** Commercial  
**Date:** 15 April 2015  
**Subject:** External legal services

Q1 What does your organisation spend on legal fees e.g. external legal advice and what is the breakdown of fees and expenses

A1 

2013/14	£158,563.69
2014/15	£37,261.87

Q2 What is the breakdown of spend e.g. what percentage of work is completed on an hourly rate basis, capped fee, fixed fee etc.

A2 Information not held – information is not recorded in this way

Q3 Who in your organisation is responsible for managing external legal spend

A3 Claims Team

Q4 What controls do you have in place to manage external legal counsel spend

A4 Monitored by Executive for Risk Management

Q5 Do you use any of the eBilling (also known as Enterprise Legal Management or Legal Spend Management) tools (e.g. Serengetti, Mitratach, CT Tymatrix, Datacert etc.) available in the market to manage your legal spend – if yes what are you currently paying for this system and does the vendor charge your firms to use the same

A5 No

Q6 Do you use a matter management system and if yes how much do you pay for the system

A6 No

Q7 How do you decide if work is completed internally or by external counsel

A7 By severity of requirement

Q8 What performance management do you complete with your external legal counsel to ensure you are receiving value for money

A8 Information not held

Q9 What is the breakdown of spend e.g. % of time billed by partner, by senior associate, junior associate, trainee and paralegals etc.

- A9 Information not held – information is not recorded in this way
- Q10 What is the breakdown of your legal spend by location e.g. how much work is performed in London, Manchester, Birmingham, Edinburgh, Glasgow, Cardiff, Belfast etc.
- A10 Information not held – information is not recorded in this way
- Q11 How do you measure what value added services law firms provide to you (e.g. free advice, free training, free secondees etc.)
- A11 Information not held – information is not recorded in this way
- Q12 Do you use external consultants to advice on how to manage your legal spend more effectively. If yes, who and what have you spent with them in the last 12 months
- A12 Information not held – information is not recorded in this way